

Pana First United Methodist Church Re-entering the Building Plan for Phase 4

Prepared by Pastor Amanda Richards and PFUMC Safety Team
Safety Team Members: Trina Casner, Tim Burris, Diane Slater

Snapshot of Phase 4 Worship (In Person and Online)

- Gatherings of up to 75 people (25% of our sanctuary capacity) are permitted to gather in the sanctuary for worship.
- Our Sunday Worship in the sanctuary will resume on August 9, 2020 at 10:15 a.m. (Registration/RSVPs will be taken starting Monday, August 3 during Office Hours 9:00-2:00)
- Registration to attend in person will be required due to both capacity limit and keeping records for tracing if needed.
- Social distancing will be observed and masks will be worn. No exceptions.
- Restrooms will be open but if you can go at home that will be helpful.
- No refreshments will be served.
- There will be no congregational singing.
- The offering plates will be placed at fixed points at the rear of the sanctuary. People can deposit their offerings on the way into or as they are leaving the sanctuary.
- Online worship will continue to be recorded and shared in the same way it has been since March.

Q: Who is advised to consider staying away from public gatherings?

A: People over 65 years old, those with compromised immunity, those with respiratory illness or injury, others who are at a higher risk of dying from COVID-19, those who have tested positive for COVID-19, and those who have been exposed to someone who has tested positive for COVID-19 in the last 14 days should continue to remain isolated and avoid gatherings of any size until they are given the all-clear. This includes church staff, volunteers, parishioners, visitors, renters, facility users, and guests.

Q: Will I need to register ahead of time?

A: Yes. Because capacity is capped, those who want to attend in-person worship on any given Sunday at Pana FUMC are required to register. **You will register for in-person worship by calling the Church Office at 562-2823.** This must be done each week you want to attend by Noon on Friday. No standing reservations. We can take 50 reservations each week (we will use the other 25 to account for those leading worship and some grace for persons who arrive unaware of our registration requirement). Screening questions will be asked at the time of your registration. We are asking that if your health or exposure situation changes before Sunday morning that you please stay home. If you have been traveling, particularly on an airplane, we ask that you please wait the recommended 14 days to join us for in-person worship.

Q: What will be the process when we arrive on Sunday morning?

A: Check-in will begin at the **West Entrance Only** at 9:55 a.m. This will be 20 minutes before 10:15 a.m. Worship. At the door you will be checked off of the Pre-Registration sheet, a volunteer will give you hand sanitizer and have a mask for you if you need one. Once inside, ushers will help you find the next available seat in the sanctuary. Only the main entrance will be used, seating will be marked according

to social distancing requirements. At the end of worship, ushers will dismiss by pews and attendees will move directly out the West Entrance Only.

Q: Can I use the restroom at church?

A: The restrooms will be available by the West Entrance, but if you can use the restroom at home, please do so.

Q: Will we be able to move freely around the building?

A: No. The building will be limited access. Only the Sanctuary and Restrooms will be available on Sunday morning. And we will use only the West Entrance for both arrival and departure.

Q: What is the cleaning plan?

A: During the week, including before Worship all high contact surfaces will be wiped down. After Worship, the sanctuary will sit empty for 24 hours after which time all surfaces will be wiped down with an approved cleaning agent. Other high traffic areas will be wiped down as well (entrance area, restrooms).

Q: Do I have to wear a mask?

A: Yes. Everyone in attendance must wear their mask properly and for the entirety of the time present.

Q: Will we be singing or having communion in person?

A: Not yet. Singing and communion are both higher risk practices. We are doing our best to keep everyone safe while gathered in person.